



## Mobile Phone Home-School Agreement

### Policy statement

Cottlingley Village Primary School seeks to equip the pupils, staff, governors and parents with the skills and knowledge they need to use third millennium technologies safely and responsibly. The school recognises the importance of promoting safe and responsible behaviours when using technologies at school and in the home. We also recognise that many older primary school children (year 5 and 6 only) have mobile phones especially for safety reasons when walking to and from school. Younger children should not have phones in school at any time.

This policy has been created for those pupils using mobile phones and bringing them onto school premises.

This policy has been created to ensure that all children are fully aware of their responsibilities for promoting safe and sensible behaviour when using a mobile phone and the conditions that must be followed when bringing a mobile phone onto school premises.

### The school's commitment

The school will:

- Provide a safe and secure place for your child's mobile phone to be stored during the school day if there is a necessity to bring a mobile phone into school.
- Make sure that the phones are not accessed during the school day.
- Not assume any responsibility for any damage/loss incurred to the phone while on school premises in schools care. Mobiles are brought onsite with parental understanding that this is their choice.
- Provide pupils with regular E-safety training throughout the academic year which will include the safe use of mobile phones.

## The parents' commitment

As parents we will:

- Ensure that our child understands how to care for and protect their mobile phone.
- Ensure that, if my child has access to the Internet on their phone that their access will be supervised.
- Discuss with my child the importance of not taking photographs/videos or accessing inappropriate or social networking sites whilst on the school premises, including in the playground at the start / end of the school day and at out of school events such as the PTA disco.
- If phones are brought to out of school events they must be 'declared' and stored suitably during the event.

## The pupil's commitment

As a pupil I will:

- Make sure that I give my phone to the office at the start of the school day / staff at an out of school event.
- Make sure that my phone is on silent or turned off.
- Not use my phone to take photographs, videos or record anything whilst on the school premises / in the schools care.
- Not access any inappropriate or social networking sites whilst on the school premises / in the schools care.
- Not post any images/videos taken of the school staff, other pupils, the school buildings or the school site onto the Internet.
- Use my mobile phone safely and responsibly at all times.
- Report any issues or concerns such as E-Safety/Cyberbullying to an adult at home and / or at school.

## Monitoring and Review

This agreement will be reviewed annually and will be presented to pupils/parents at the start of each new academic year. Pupils and parents will be asked to sign the agreement forms which will then be held on file.

NO MOBILE PHONE WILL BE ALLOWED ON SCHOOL SITE WITHOUT THIS SIGNED AGREEMENT.

Update: March 2022

Review Date: March 2024

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Mobile phone home-school agreement:

This agreement relates to the safe storing or pupil's mobile phones on the school premises / in schools care, during the school day or out of school events. You must sign two copies of this agreement. Please keep one copy at home with this policy and return the second copy to the Class Teacher.

I confirm that I have been provided with a copy of the school's Mobile Phone Home-School Agreement.

I have read, understood and agree to the terms stated in this agreement.

Pupil's Agreement

Name: ..... Signed: .....

Date: .....

Parent's Agreement

Name: ..... Signed: .....

Date: .....

School's Agreement

Name: ..... Signed: .....

Date: .....

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